The Australian College of Mental Health Nurses

Annual Report 2007-2008
The Australian College of Mental Health Nurses

**Strategic Direction 2006-2008**

The Australian College of Mental Health Nurses (ACMHN) is the peak professional body for mental health nurses and the only organisation solely representing mental health nurses in Australia. The Australian College of Mental Health Nurses is constantly striving to ensure mental health nursing remains a focal point on all agendas in relation to mental health at local, state and national levels.

**Mission**

Setting the standard through the pursuit of excellence in mental health nursing.

**Vision**

The ACMHN will expand its influence with legislators, funding bodies and key stakeholders, increase membership and continue to develop its infrastructure.

**Objectives**

- To promote public confidence in and professional recognition of mental health nursing
- To set standards of practice and encourage professional accountability, autonomy and partnership
- To provide a forum for collegial support, networking and collaboration
- To provide and support quality education and ongoing professional development for mental health nurses
- To develop and facilitate research in mental health nursing practice and health care
- To represent the profession and provide advice to consumer and carer agencies, the government and non-government sector, community groups and the general public
- To participate in policy development concerning the profession, health care delivery, promotion of mental health and prevention of mental illness and disability.

**Strategic Goals**

- Utilise ACMHN resources to produce improved organisational outcomes
- Increase the number of members and their engagement with the organisation
- Increase the organisation’s influence with key stakeholders and the mental health community
- Increase and improve the organisational infrastructure
- Ensure that mental health nursing is recognised and included as a key stakeholder in the mental health sector
- Meet all state and federal regulatory requirements
- Develop sound financial practices and systems
- Establish protocols and systems, including financial protocols at national and branch level to meet required operational and governance responsibilities

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2007-2008 has been a monumental year for the College. As part of the leadership team, it is with great pleasure that I contribute to its development during this exciting phase of restructuring and renewing with an eye cast firmly to the future.

The College launched into its 2007-2008 year with a new Constitution, passed at the College’s International Conference in Cairns in October 2007. This marked a significant milestone for the College in setting a new direction for its governance structure, ensuring both its effectiveness and relevance to the College objects.

The existing ‘Council’ took on the challenge of continuing to guide the College, as its interim Board of Directors, to develop the structure and processes in preparation for a member elected President and Board of Directors at the Annual General Meeting in October 2008.

I would like to sincerely thank my fellow Board members for their support and considerable effort in working towards this outcome.

The three tenets of our strategic direction, ‘Membership’, ‘Infrastructure’ and ‘Influence’ continued to set the agenda for College activity and growth over this period. Due to the untiring efforts of our Chief Executive Officer and her staff, the College has seen steady progress in all areas. Membership has grown, funding from external sources has been achieved and strategic alliances with key stakeholders and organisations have placed the College in a better position to represent mental health and mental health nursing issues in relevant forums. These achievements, against our strategic direction, have also been mirrored in the activities of the Branches, Regional Branches and Special Interest Groups. This is where the local face of our membership is best served and the efforts of dozens of dedicated and focused volunteers must be acknowledged. This is the life blood of the College and these contributions are greatly appreciated.

The work of the various committees has continued in the background to support the College’s goals. Thank you to the Chairs and members of the Research Committee, Credentialing Committee, Finance Committee, Committee of Censors, the Accreditation Committee and the International Journal’s Editor and editorial board for maintaining these very important services the College provides to its membership.

It is with much enthusiasm and optimism that I contribute to the leadership of the College on its path to ongoing growth and reform in the coming year. This will bring new challenges about which I am confident that the College, in its entirety, will embrace and overcome to advance our purpose.

All eyes to the future

Peter Santangelo
President
Every year, when writing this report, I try to avoid saying ‘what a year’, but somehow, I never seem to be able to avoid it. This has indeed been a most significant year. I am pleased to be presenting my 5th report to the Membership and would like to review some of the work that has been undertaken over the past 12 months.

**The MHIN Project**
The most significant work that has been undertaken this year has been the Mental Health Interdisciplinary Networking (MHIN) project – Stage 1 of the national project we have collaborated on as part of the Mental Health Professionals Association (MHPA). Key components of this part of the project are 1. An environment scan of current workforce issues, referral pathways and working relationships between professions; 2. Development of a comprehensive multidisciplinary education and training package, and 3. Development and maintenance of a multidisciplinary web based portal.

Project Officer Ian Cassie and Senior Project Officer Peta Marks have been employed to this project (both part time). I think I can safely say that it has been a fantastic learning experience and has required collaboration across many disciplinary groups and at reasonably senior levels…and while it has been immensely rewarding and fruitful, there is no doubting that it has been difficult at times because of tight time frames, huge amounts of work to be done and because of our differing perspectives, philosophies, strengths and weaknesses.

Regardless, I have been proud of our achievements as a small organisation collaborating with much larger more powerful groups – we have delivered quality work on time, with limited resources, and we have demonstrated our expertise in negotiation, communication, collegiality and collaboration. I think it is safe to say that not once has it crossed anyone’s mind that we are ‘just nurses’, in fact, I was invited to be the first Chair of the Mental Health Professionals Association – which has been an enormous workload, but a great honour.

We also spent a lot of time involved in the development and writing of the proposal and budget for Stage 2 of the MHIN project and as I am sure Members will be aware, that in April 2008, this $15mil funding was approved and announced by the Federal Minister for Health Nicola Roxon. Support for this project represents a major fundamental shift in the way in which mental health professions can educate and work together to improve patient outcomes and workforce sustainability.

**The Mental Health Nurse Incentive Project**
From July 1st 2007, the Australian Government began support of credentialed mental health nurses to collaborate with community-based psychiatrists and GPS to provide treatment for some 500,000 Australians who have a severe mental disorder.

This initiative, the Mental Health Nurse...
Incentive Program, is a significant boost to services for people with mental illness and aims to improve lives by providing effective, coordinated clinical care. This program also significantly expands the options available to mental health nurses and I am proud of the contribution by the ACMHN to get this project up and running.

**Memorandum of Co-operation**
This year, we have signed two very important Memorandum of Co-operation with nursing colleagues in Australia and New Zealand. First, the ACMHN and the Royal College of Nursing Australia (RCNA) signed a MOC outlining the importance of the strategic role for the nursing profession in contributing to the quality of health services and achieving positive health outcomes for individuals and for the community.

The MOC, signed by Stephen Elsom, Kim Ryan, Stephanie Fox-Young (President of RCNA), and Rosemary Bryant (Executive Director of RCNA) agrees that consistent and formal co-operation between the ACCMHN and the RCNA on key national professional issues will enhance the quality of the discussion, debate and policy development and will benefit nurses and the community.

The second MOC was signed between the ACMHN and Te Ao Maramatanga, the New Zealand College of Mental Health Nurses, at the 2007 AGM. The MOC was signed by Stephen Elsom, Kim Ryan, Heather Casey (President) and Hineroa Hakiaha (the Kaiwhakahaere, or Cultural Advisor) of the Te Ao Maramatanga, and commits to the two organisations to consider the scope and potential for co-operation around a number of key areas.

**Thriving Special Interest Groups**
The CL Special Interest Group continues to thrive – congratulations to the committee and members of this energized group, particularly at the release of results from the ‘You are Not Alone: CL Nurses Survey’.

In addition, the Private Practice Special Interest Group was formalized in Cairns and an interim committee worked together to establish the first PPSIG forum – held in Canberra.

**Committees & Working Parties**
The College has been represented on numerous committees and working parties – by myself as well as many other College members. In particular, thanks to A/Prof Nicholas Proctor from Uni SA who has represented the College on the Detention Health Advisory Group (DeHAG) which will provide advice to the Federal Government around required policy changes.

**Corporate Partnerships**
The ACMHN again joined with Eli Lilly to deliver the Partnership in Wellbeing Awards and with Janssen Cilag who sponsored development of the Mental Health Nurse Contact magazine and who generously sponsor 10 members to attend the conference.

This support, which may be minimal from a pharmaceutical company’s perspective, is greatly appreciated by the ACMHN and makes a real difference to the activities of the College and our capacity to support members.

**Acknowledgements & Farewells**
Many thanks and farewell to A/Prof Steve Elsom, who performed most ably as President of the ACMHN over a period of great transition, and handed over to Peter Santangelo at the AGM in Cairns. Thanks also to Prof Ted White, who retired from the Chair of the Research Committee and to Mick Blair and his team for putting on such a great conference in Cairns in October 2007. All eyes now to Melbourne 2008!

My thanks to all the Board Members, the Branch Executives and members of the various committees. In particular, my appreciation is extended to the members and the volunteers who make the College what it is.

Of course, the National Office would not be as productive as it is without the dedication and hard work of the permanent, part time and casual staff members – Marilyn (CCP Officer), Fran (Admin Manager) and Ellie (Admin Officer), Carol (Membership Coordinator), Ian (MHIN Project Officer), Peta (Newsletter Editor and MHNI Senior Project Officer), John Thrift (Designer).
Streamlined, more secure, better returns

Amalgamating branch accounts with those held by the National Office has streamlined accounting practices, achieved a more secure financial system for the organisation, reduced expenditure on bank fees and improved the financial returns.

Throughout 2007-2008 we have done much towards achieving our strategic goal – to ‘develop sound financial practices and systems’.

This year, for the first time, the College employed a part time accountant, rather than contracting an accountant on a sessional basis which has been the practice previously. This has meant the accountant has been able to develop a more fulsome understanding of the ACMHN’s financial practices as well as knowledge of our financial goals, and as a result, we have received a lot of feedback and advice regarding financial planning and management practices.

Members were advised last year that the auditor supported our intention to close the branch accounts in order to move towards a centrally managed financial system. I am pleased to report that this process has been finalised with the support and co-operation of Branch and Regional Branch Treasurers, who retain a monitoring role in regard to local financial activities.

As a result of these changes, the 2007-2008 auditor, Hardwicke’s Chartered Accountants, report the record keeping practices of the Organisation is vastly improved, as compared with previous years.

While this process is in keeping with the College’s financial strategy, it has increased the workload on staff in the national office. Additional book keeping and administration of branch and regional branch activity has, in some cases, included the management of registrations and associated activity of local conferences and educational activities. In addition, there has been the financial management of three significant Government funded projects.

As a result, it has become evident that the College needs a dedicated bookkeeper who can focus solely on the administrative tasks associated with the College finances. Our accountant, Anne XXXXXXX is currently undertaking a financial audit to review our financial systems and to determine what our book keeping requirements will be for the upcoming year.

Audit and Compliance Committee
In order to further enhance the College’s financial governance systems, we are about to establish an audit and compliance committee.

The Committee’s objectives are to:
• Improve the quality of financial and risk management within the ACMHN
• Provide greater accountability and oversight of ACMHN’s financial management and accounting practices
• Take an active interest in and promote an ethical culture within the ACMHN, including independently overseeing corporate conduct, practices and procedures (e.g. conflict of interest issues)
• Provide a forum where the views of Board members, organisational members, executive management and auditors can be discussed and assessed in relation to finance, governance and risk management

• Examine selected projects or issues as directed by the Board.

This small committee will include the Treasurer (the Chair), CEO and two additional members, with the option of co-opting others as required. An EOI to participate in this committee will be posted shortly after the Conference.

Financial Reports
Note 1:
Members will note that there is a significant difference between the College surpluses in the financial records from the current and previous year. This is largely explained through the fact that at times, expenses are incurred before income is recognised and at other times, income is recognised before expenses are incurred – a timing issue.

Last year there was recognition of $66,000 in income that was subsequently expended in this financial year. There have also been expenses attributed to the Mental Health Professional Association’s MHNI Project in the vicinity of $100,000 which has not yet been recouped by the College, as a result, this expense has been recognised, while the matching income will not be until next financial year.

Taking these amounts of money out of the equation, the Colleges surplus, in terms of activity, is actually in the same vicinity as last financial year.

Note 2:
The reverse Journal entry occurred due to the recognition of membership that had not yet been paid; Of course, as membership of this Organisation is not compulsory membership fees can not be recognised until after they have been received as income.

Note 3:
When the then Executive Officer’s employment arrangements were transferred from the Mental Health Council of Australia, the previous years leave entitlements were not transferred across; therefore the first week of Mrs. Wilson’s leave was not recorded and the history of all employees’ leave entitlement was not recorded; Only the current year leave...
movements were initially recorded. This had no actual impact on the College current income and expenditure, but needs to be recognized for future planning.

**Note 4:**
The Income tax status has been investigated previously with little success. The accountant will be in touch with the ATO to rectify this situation. Verbally the ATO have indicated that we would most likely not be liable for income tax, however, this advice needs to be confirmed and provided in writing.

**Note 5:**
Notification of the College’s new name to the relevant financial institutions has been delayed because of the need to lodge all new bank forms – which included involving around 25 college members who were signatories on the branch accounts. It took close to 6 months to receive the forms back from these individuals.

As the auditor is aware, now that that process has been finalised and all branch bank accounts have been closed, the Bank and ATO will be duly notified of the Organisation’s name change.

**Note 6:**
Errors in the GST will be resolved with the implementation of a new accounting package – QuickBooks – which automatically indicates the amount of GST to be applied.

At different times, when GST has been identified, the relevant journal entry was adjusted. However, the auditor has advised this is not good practice and as such we have instigated a process to ensure this does not happen in the future.

I would like to thank the Council and interim Board, Kim Ryan and particularly Fran Gray for her support of my role as national treasurer during this time of significant change.

Neil Spencer – Treasurer
The ACMHN is nothing without its membership and the hard work and dedication of the Branch and Regional Branch executives and volunteers.

Nationally, the membership and the Branches have had to respond to some of the restructuring required through the acceptance of the new Constitution in October 2007. These exciting changes are all part of moving the organisation forward, but none the less, can cause anxiety for some.

Branch representatives have been involved in a range of activities – from Nursing Expos and Credentialing workshops to State and Federal government working parties.

A number of local conferences were held this year and as always, these were a great success – Importantly, we have seen a re-formation of the Sunshine Sub-Branch at their inaugural Mental Health Symposium, led by College members Prof Edward White, A/Prof Jan Allan and A/Prof Margaret McAllister.

The 7th Annual SA Symposium ‘Evidence in Mental Health Nursing’ themed ‘Using Evidence in Mental Health Nursing’ and the 13th annual Hunter Sub-Branch Conference ‘Resilience: Key to Thrive’, to mention just a few, were well attended and enjoyed by all.

A variety of dinner and breakfast symposia were held by several branches – particularly QLD, SA and NSW, whose participants seem to enjoy meeting around a meal. This is obviously a great way to maintain contact with local members and to update knowledge around important topics. Many branches have developed and provided an educational program, or meetings have been based around an educative framework (as in Gippsland Regional-Branch), which is of great local benefit.

Local action plans were drafted by most Branches and Regional-Branches, providing a positive framework for their activities throughout the year.

Thanks and acknowledgement to the many office bearers, volunteers and members for contributing towards the significant developments of the College over the past financial year. Your efforts truly are the backbone of the Organisation and without you, the organisation would lose capacity to be as effective as we have been on a National level and would diminish in relevance for the profession as a whole.
Report for International Journal of Mental Health Nurses IJMHN

Overview
During this period the Editorial Office has received 93 manuscripts. The following table provides an overview of the outcomes for these manuscripts.

The international penetration and reputation of the journal is apparently increasing with half of submitted articles originating from nations other than Australia and New Zealand, as the following table indicates.

Editorial process
In December 2007 the journal moved to the internet based system “manuscript central”. This allows for a fully electronic system that can be accessed throughout the world (great for frequently travelling Editors) and which therefore makes the review process more efficient and timely. Manuscript central also enables the easy production of quite sophisticated reports which will be available from 2009 (once the system has been in place for a full year).

Editorial Board
A new Editorial Board was appointed effective 2008. The new Board has a strong international focus, including three Associate Editors from Asia, the United Kingdom and the United States. The quality of this Board is expected to boost both the status and reputation of the journal.

Country of origin

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Status

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Professor Brenda Happell
RESEARCH

Report of the Research Committee

Research by mental health nurses is critical to developing the scope and expertise of the profession.

During this financial year the Research Committee underwent a number of membership changes. Not the least significant was the retirement of the Chair, Professor Edward White. Ted had been the Chair of the Board of Research for the previous six years. In that time he saw the Board evolve to support College members in the development of their research skills and of course to undertake research that has contributed substantially to the body of knowledge that mental health nurses call on in their day to day practice. He worked tirelessly to maximise the potential of the Board to achieve its goals, with the limited resources available.

His efforts not only facilitated the contributions of the Board members, but inspired them to maintain their commitment in a time when we were all being asked to do more. The fact that most of the then members of the Board had remained actively involved for most of the time that Ted was chair is evidence of their faith in him and belief in his ability to lead them towards the achievement of the Board’s goals.

Ted never flinched from the need to confront the issues that threatened to impede the College from fostering a research culture to underpin the clinical practice of mental health nurses. There are many members that have witnessed his very skilful arguments to ensure the Board was able to undertake its responsibilities with the best possible outcomes.

Christine Palmer and Dr Lorna Moxham signalled their intention to retire following the 2007 Annual Conference in Cairns, after several years’ valuable contribution. An advertisement, to recruit to these vacancies, was broadcast by the College to coincide with the conference and subsequently Rachel Rossiter was appointed to the Committee.

The position of Chair of the Committee has been advertised and a decision made on the appointment. It is expected that a call for applications to membership of the Committee will be advertised in the near future.

The following two Bristol Myers Squibb 2007 Annual Research Grants of $10,000 each, were awarded:
- Firstly for a project entitled “What are the conditions for successful collaboration between nurses and consumers of mental health rehabilitation services? An exploration of beliefs, attitudes and values” led by Andrea McCloughen
- Secondly for a project entitled “Identifying the Right Patient: Nurse patient perspectives on how to verify patient identity during medication administration” led by Teresa Kelly.

Satisfactory mid term reports and financial reconciliation statements have been received for both projects.

After judging 22 presentations for the ANZCMHN Annual Research Award [a generous collaboration between James Cook University, NT and Murdoch University, WA, for the best research presentation during the Conference] at the 2007 conference, the winners trophy and $1500 went to Teresa Stone, Centre for Brain and Mental Health Research/ Hunter New England Mental Health and the University of Newcastle. The runner-up prize of $500 went to Timothy Wand, Royal Prince Alfred Hospital and the University of Sydney.

In conclusion, the Research Committee now looks forward to the appointment of the new Chair and Committee members and further enhancing mental health nursing research.

“A/Prof Don Gorman, FACMHN
Acting Chair, Research Committee

“Ted never flinched from the need to confront the issues that threatened to impede the college from fostering a research culture to underpin the clinical practice of mental health nurses.”
It is with pleasure that I report on the activities of the Accreditation Committee for the period 2007-2008.

The Committee came into existence at the Annual conference in October 2007. Associate Professor Margaret McAllister was elected as inaugural Chairperson but due to work pressures was unable to continue in the position and Professor Mike Hazelton was nominated by Committee members to take over as Chairperson.

The current Committee members are as follows: Prof. Mike Hazelton (Chair), Prof. Eimer Muir-Cochrane, Assoc. Prof. Margaret McAllister, Moira Maraun, Denise McGarry, Dr Pat Barkway, Dr Jan Thompson, Peta Marks. The Committee has appreciated the advice and support provided by the CEO Kim Ryan and the CPP Project Officer Marilyn Gendek.

The Committee has met on a monthly basis throughout 2008, with one face-to-face meeting having been conducted in Canberra and all other meetings being held by teleconference. A second face-to-face meeting is planned to coincide with the College conference in Melbourne in October 2008.

To date the business of the Committee has comprised the following:
- Establishment of the Committee
- Finalisation of terms of reference
- Development of procedures and documentation for endorsement
- Development of a proposed interim cost structure for endorsement applications
- Approval of initial applications for endorsement
- Call for expressions of interest from ACMHN members interested in becoming endorsement application assessors
- Development of an Accreditation Committee Operational Plan – 2008-2010
- Proposed launch of the endorsement process/application pack at the 2008 Annual conference.

To date the Committee has largely confined its activities to the establishment of an endorsement process. It is anticipated that in the next twelve months emphasis will be placed on the establishment of accreditation procedures and documentation.

As Chairperson, I would like to thank the Committee members for the energy, enthusiasm and expertise they have so generously provided. Thanks also to Kim Ryan and Marilyn Gendek for providing advice and support during the establishment phase of the Committee’s work.

The development of an endorsement and accreditation service is an important strategic development for the ACMHN. The last 12 months has seen the approval of the first applications for endorsement. I look forward to reporting on the establishment of accreditation process in the next 12 months.

Professor Mike Hazelton

“To date the Committee has largely confined its activities to the establishment of an endorsement process. It is anticipated that in the next twelve months emphasis will be placed on the establishment of accreditation procedures and documentation.”
Mental health nursing roles in Consultation-Liaison (CL) Psychiatry and Emergency Departments (ED) have been emerging and developing across Australia over the past decade.

Mental health/psychiatric nurses work in a range of environments including general hospitals, emergency departments and the community. Many of these positions have been initiated and developed in relative isolation within a limited formalised support framework. This was recognised by a collective of national CL nurses and subsequently the Australian and New Zealand Mental Health Consultation Liaison Nurses email network was established in February 2002. This network was initiated as a mechanism for CL nurses to communicate with each other, with the aim to bridge the relative isolation in which these nurses worked. This network facilitated sharing of ideas and information on an ongoing basis.

Through this email network, the first CL nurses conference was held in Melbourne in 2003. A combination of the success and obvious need for the email network and the enthusiasm for consecutive conferences, Cairns (2004) and Adelaide (2005), led to the establishment of the CL SIG in 2006. The aim of these initiatives was to provide nurses with the opportunity to communicate with colleagues and enhance collegiate support within this developing specialty.

Activities
- Development of CL SIG terms of reference, including the role of the executive and the process for election
- Successful conduct of a further 3 conferences, Melbourne (2006), Sydney (2007) and Port Douglas (2008). These create opportunities for networking, sharing ideas and education in a stimulating and supportive environment where first time presenters are supported and encouraged.
- Provision of inaugural scholarships to support four CL SIG members to attend the CL Nurses conference in 2008
- Completion and publication of a national survey of CL nurses “You are not alone: results of the 2005 Australian Consultation-Liaison Nurses survey”
- Ongoing growth of the email network with 243 subscribers, primarily from Australia and New Zealand but with international representation
- Representation by Jenni Bryant on the NSW project to update the “Mental health for emergency departments: a reference guide”
- Informal discussions with academics in relation to the development of post graduate studies in CL nursing.

Towards the future
The goals of the SIG include:
- the development of the SIG space on the College website
- refinement of the rules and processes for supporting the SIG
- establishing a reliable membership list for communication with members
- ongoing annual conferences
- further development of scholarships for attendance at the conferences
- strengthening support to first time presenters at the annual conference
- supporting the e-mail network into the future.

Thank you to the inaugural executive members; Paul McNamara (Secretary) Tim Wand and Jenni Bryant (Education officers) and particular Cecily Pollard (chairperson).

Julie Sharrock
Chairperson, CL SIG
The theme Mental Health Nursing: Making Waves was used to illustrate the tropical location of the 2007 conference, and also to reflect the idea that historically derived factors influencing development in Mental Health Nursing, reach out and influence others with related concerns. Waves were used to convey ideas of movement and change; history changing as events evolve. Our theme challenged presenters to address related topics.

401 Delegates attended conference – this was far above our expectations and led to a healthy profit. Importantly, from a financial perspective, $3,000 was raised through the raffle and auction, to provide sponsorship for a Mental Health Nurse from a developing country in our region to attend next years conference. Many of the books auctioned were returned and gifted to the Fiji school of nursing for Mental Health Post Graduate students.

Evaluations of the conference achieved an excellent rating all round. A huge thanks must go to all who participated and helped to make this conference an event that will be remembered for many years to come.

My special thanks and recognition go to the following:

Dr Kim Foster – Chair of the Scientific Committee; AST Management – Bev, Liz and Peter. Kim Ryan, Ms Christine Palmer – QLD Branch Councillor and Branch Secretary, without her support the conference would never have been initiated – she had faith in our ability to make the conference work. Dr Lorna Moxham, Prof Kim Usher, Tanya Park, Roianne West, Andrew Brownlie, Matthew Johnston, Mark Quadrell, Ann Kreger, Toni McLean, Marguerite O’Connell and Deb Nizette who gave of their own time, support and assistance in order to make the conference a huge success.

Mick Blair – 2007 Conference Convener
Draft Minutes of the 2007 Annual General Meeting

Annual General Meeting
Cairns International Hotel
11 October 2007

The meeting opened at 8.45 am.

1. Present, as per sign on list
2. Confirmation of the minutes of the previous Annual General Meeting.

Motion that 2006 AGM minutes be accepted. Moved – Sandra Hoot, seconded – Sandra Olsson
Motion carried.

Business arising from the previous minutes: There was no business arising from the previous minutes.

President’s Report. The outgoing President Steve Elsom delivered his report.

Executive Officer’s Report. The Executive Officer Kim Ryan delivered her report.

Treasurer’s Report. The Treasurer Mr Neil Spencer delivered his report.

QUESTIONS:
Kerin O’Brien asked why the figures showed an increase in membership, but a decline in membership income. Neil Spencer replied that the June 2007 membership renewals had not gone out in time, due to new online renewals system not being completed on time, and therefore June membership renewals were not received until July. This will show in the figures for the year ending June 2008.

Motion that the above Reports be accepted. Moved Kerin O’Brien, Seconded Bill Bailey. Motion carried.

Appointment of Auditor
Motion that Hardwicke’s Accountants be retained as Auditor for another year. Moved Neil Spencer Seconded Sandra Hoot. Motion carried.

Other Items of business
Motion: That the existing Constitution of the Australian College of Mental Health Nurses be repealed and the new Constitution be adopted with immediate effect. Moved Cecily Pollard, Seconded Neil Spencer. Motion carried unanimously.

Steve Elsom introduced the incoming President, Peter Santangelo.

Peter gave a brief history of his career and acknowledged Steve’s leadership of the college. Peter assured members that Council would carry on this work and have a new structure for a Board of Directors in October 2008.

There being no further business, Peter closed the AGM at 9.30 am.
2007-2008 Financial Reports
Australian College Of Mental Health Nurses Incorporated
Financial Report For The Year Ended 30th June 2008

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COMMITTEE MEMBERS’ REPORT

The committee members of the Australian College of Mental Health Nurses Incorporated present their report for the financial year ended 30th June 2008.

Committee members
The names of the committee members throughout the year and at the date of this report are:

Peter Santangelo  President
Bernie Stefan-Rasmus  SA, Vice President
Neil Spencer  NT, Treasurer
Kerin O’Brien  ACT
Cecily Pollard  TAS
Rebekah Ashby  WA
Christine Palmer  QLD
Andrew Cashin  NSW  Appointed October 2007
Sharon Olsson  Council of branches  Appointed March 2008

Former committee members
Stephen Elsom  Term finished October 2007
Donna Hodgson  Term finished October 2007
Kerrie Hancox  Resigned June 2008

Principal activities
The principal activities of the Australian College of Mental Health Nurses Incorporated during the year were to represent the interests of mental health nurses and to participate in policy development concerning the profession, health care delivery, promotion of mental health and prevention of mental illness and disability. There were no significant changes in the nature of these activities during the year.

Operating results
The operating surplus/(deficit) for the financial year was $8,217 (2007: $128,404).

Related party transactions
During the financial year no officer, firm of which an officer is a member or body corporate in which an officer has a substantial financial interest, has received or become entitled to receive a material benefit as a result of a contract between the officer, firm or body corporate and the Association.

Signed in accordance with a resolution of the members of the committee.

Peter Santangelo  Neil Spencer
Committee member  Committee member

Dated: 1st October 2008
Canberra
INDEPENDENT AUDITOR’S REPORT

To the members of Australian College of Mental Health Nurses Incorporated

We have audited the accompanying financial report, being a special purpose financial report of Australian College of Mental Health Nurses Incorporated (the Association), which comprises the balance sheet as at 30th June 2008, and the income statement, statement of recognised income and expense, cash flow statement for the year ended on that date, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

Committee’s Responsibility for the Financial Report
The Committee of the Association is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act 1985 and are appropriate to meet the needs of the members. The Committee’s responsibilities also include establishing and maintaining internal controls relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor’s Responsibility
Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor’s judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity’s preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the Committee’s financial reporting under the Associations Incorporation Act 1985. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other that that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence
In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

Basis for Qualified Auditor’s Opinion
As is common for organisations of this type, it is not practicable for Australian College of Mental Health Nurses Incorporated to maintain an effective system of internal control over receipts until their initial entry in the accounting records. Accordingly, our audit in relation to receipts was limited to amounts recorded.

Qualified Auditor’s Opinion
In our opinion, except for the effects of such adjustments, if any, as might have been determined to be necessary had the limitation discussed in the qualification paragraph not existed, the financial report of Australian College of Mental Health Nurses Incorporated presents fairly, in all material respects, the financial position of Australian College of Mental Health Nurses Incorporated as at 30th June 2008 and its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

HARDWICKE’S
Chartered Accountants
Partner

Dated: 1st October 2008, Canberra
NOTES TO THE FINANCIAL STATEMENTS

STATEMENT BY MEMBERS OF THE COMMITTEE

The committee has determined that the Association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee, the financial report comprising the Balance Sheet, Statement of Recognised Income and Expenses, Income Statement, Cash Flow Statement and Notes to the Financial Statements:

1. Presents a true and fair view of the financial position of the Australian College of Mental Health Nurses Incorporated as at 30th June 2008 and its performance for the year ended on that date.

2. At the date of this statement, there are reasonable grounds to believe that the Australian College of Mental Health Nurses Incorporated will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

Peter Santangelo  Neill Spencer
Committee member Committee member

Dated: 1st October 2008
Canberra
## INCOME STATEMENT FOR THE YEAR ENDED 30TH JUNE 2008

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>DOHA Grants</td>
<td>204,491</td>
<td>225,232</td>
</tr>
<tr>
<td>Grants/sponsorship</td>
<td>267,508</td>
<td>72,573</td>
</tr>
<tr>
<td>Membership income</td>
<td>434,724</td>
<td>308,623</td>
</tr>
<tr>
<td>Conference income</td>
<td>139,780</td>
<td>99,773</td>
</tr>
<tr>
<td>Royalties</td>
<td>14,215</td>
<td>14,638</td>
</tr>
<tr>
<td>Interest income</td>
<td>27,297</td>
<td>17,328</td>
</tr>
<tr>
<td>Sundry income</td>
<td>165,310</td>
<td>17,116</td>
</tr>
<tr>
<td><strong>Total revenue</strong></td>
<td>1,253,325</td>
<td>755,283</td>
</tr>
<tr>
<td><strong>Expenses</strong></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td>Advertising</td>
<td>22,572</td>
<td>14,048</td>
</tr>
<tr>
<td>Audit &amp; accounting</td>
<td>5,959</td>
<td>11,778</td>
</tr>
<tr>
<td>Bank charges</td>
<td>5,424</td>
<td>3,767</td>
</tr>
<tr>
<td>Conferences</td>
<td>165,227</td>
<td>93,303</td>
</tr>
<tr>
<td>Consultancy</td>
<td>148,916</td>
<td>29,732</td>
</tr>
<tr>
<td>Depreciation</td>
<td>4,604</td>
<td>1,572</td>
</tr>
<tr>
<td>Employee benefits expense</td>
<td>333,291</td>
<td>159,745</td>
</tr>
<tr>
<td>General office expenses</td>
<td>126,996</td>
<td>19,713</td>
</tr>
<tr>
<td>Grant expenses</td>
<td>20,000</td>
<td>30,566</td>
</tr>
<tr>
<td>Honorarium</td>
<td>9,040</td>
<td>_</td>
</tr>
<tr>
<td>Insurance</td>
<td>2,435</td>
<td>8,552</td>
</tr>
<tr>
<td>Internet/Website</td>
<td>9,223</td>
<td>20,480</td>
</tr>
<tr>
<td>Legal expenses</td>
<td>10,951</td>
<td>4,327</td>
</tr>
<tr>
<td>Meetings</td>
<td>10,061</td>
<td>19,221</td>
</tr>
<tr>
<td>Oration</td>
<td>1,117</td>
<td>10,000</td>
</tr>
<tr>
<td>Per diem</td>
<td>_</td>
<td>2,475</td>
</tr>
<tr>
<td>Printing, postage &amp; stationery</td>
<td>42,704</td>
<td>29,295</td>
</tr>
<tr>
<td>Rent</td>
<td>51,282</td>
<td>35,744</td>
</tr>
<tr>
<td>Subscriptions</td>
<td>1,369</td>
<td>5,790</td>
</tr>
<tr>
<td>Telephone</td>
<td>2,209</td>
<td>5,600</td>
</tr>
<tr>
<td>Travel &amp; accommodation</td>
<td>120,672</td>
<td>47,594</td>
</tr>
<tr>
<td><strong>Total expenses</strong></td>
<td>1,245,108</td>
<td>626,879</td>
</tr>
<tr>
<td><strong>Surplus before income tax</strong></td>
<td>8,217</td>
<td>128,404</td>
</tr>
<tr>
<td><strong>Income tax expense</strong></td>
<td>Nil</td>
<td>Nil</td>
</tr>
<tr>
<td><strong>Surplus after income tax</strong></td>
<td>8,217</td>
<td>128,404</td>
</tr>
</tbody>
</table>
## Balance Sheet as at 30th June 2008

<table>
<thead>
<tr>
<th>Note</th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and cash equivalents</td>
<td>2</td>
<td>450,858</td>
</tr>
<tr>
<td>Trade and other receivables</td>
<td>3</td>
<td>138,959</td>
</tr>
<tr>
<td>Financial assets</td>
<td>3</td>
<td>241,997</td>
</tr>
<tr>
<td>Prepayments</td>
<td>3</td>
<td>9,558</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>3</td>
<td>841,372</td>
</tr>
<tr>
<td><strong>Non-Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property, plant &amp; equipment</td>
<td>4</td>
<td>9,297</td>
</tr>
<tr>
<td>Total Non-Current Assets</td>
<td>4</td>
<td>9,297</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td></td>
<td>850,669</td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Trade and other payables</td>
<td>5</td>
<td>133,250</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>5</td>
<td>133,250</td>
</tr>
<tr>
<td><strong>Non-Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Provisions</td>
<td>6</td>
<td>2,883</td>
</tr>
<tr>
<td>Total Non-Current Liabilities</td>
<td>6</td>
<td>2,883</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td></td>
<td>136,133</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td></td>
<td>714,536</td>
</tr>
<tr>
<td><strong>Members' Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accumulated surplus</td>
<td>7</td>
<td>714,536</td>
</tr>
<tr>
<td><strong>Total Members' Funds</strong></td>
<td>7</td>
<td>714,536</td>
</tr>
</tbody>
</table>
# Statement of Recognised Income and Expense

**For the Year Ended 30th June 2008**

<table>
<thead>
<tr>
<th></th>
<th>Accumulated Surplus</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$</td>
<td>$</td>
</tr>
<tr>
<td><strong>Balance at 1st July 2006</strong></td>
<td>577,915</td>
<td>577,915</td>
</tr>
<tr>
<td><strong>Surplus</strong></td>
<td>128,404</td>
<td>128,404</td>
</tr>
<tr>
<td><strong>Balance at 30th June 2007</strong></td>
<td>706,319</td>
<td>706,319</td>
</tr>
<tr>
<td><strong>Surplus</strong></td>
<td>8,217</td>
<td>8,217</td>
</tr>
<tr>
<td><strong>Balance at 30th June 2008</strong></td>
<td>714,536</td>
<td>714,536</td>
</tr>
</tbody>
</table>

# Cash Flow Statement for the Year Ended 30th June 2008

<table>
<thead>
<tr>
<th>Note</th>
<th>2008 $</th>
<th>2007 $</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Cash Flows from Operating Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receipts from customers</td>
<td>1,139,913</td>
<td>950,613</td>
</tr>
<tr>
<td>Payments to suppliers and employees</td>
<td>(1,211,975)</td>
<td>(712,235)</td>
</tr>
<tr>
<td>Interest received</td>
<td>23,292</td>
<td>17,328</td>
</tr>
<tr>
<td><strong>Net cash provided by/(used in) operating activities</strong></td>
<td>7(b)</td>
<td>(48,770)</td>
</tr>
<tr>
<td><strong>Cash Flows from Investing Activities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Purchase of plant &amp; equipment</td>
<td>(8,273)</td>
<td>(4,836)</td>
</tr>
<tr>
<td>Proceeds/(Investment) of term deposit funds</td>
<td>(14,466)</td>
<td>(12,037)</td>
</tr>
<tr>
<td><strong>Net cash provided by/(used in) investing activities</strong></td>
<td>(22,739)</td>
<td>(16,873)</td>
</tr>
<tr>
<td><strong>Net increase/(decrease) in cash held</strong></td>
<td>(71,509)</td>
<td>238,833</td>
</tr>
<tr>
<td><strong>Cash at the beginning of the year</strong></td>
<td>522,367</td>
<td>283,534</td>
</tr>
<tr>
<td><strong>Cash at the end of the year</strong></td>
<td>7(a)</td>
<td>450,858</td>
</tr>
</tbody>
</table>
NOTES TO THE FINANCIAL STATEMENTS

NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act 1985. The committee has determined that the Association is not a reporting entity.

The financial report has been prepared in accordance with the requirements of the Associations Incorporation Act 1985, and the following Australian Accounting Standards:

AASB 110  Events occurring after balance date
AASB 1031  Materiality

No other applicable Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

The financial report covers Australian College of Mental Health Nurses Incorporated as an individual entity. Australian College of Mental Health Nurses Incorporated is an Association incorporated in South Australia under Associations Incorporation Act 1985.

The following material accounting policies, which are consistent with the previous period, unless otherwise stated, have been adopted in the preparation of this financial report.

Reporting basis and conventions
The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

a) Cash and cash equivalents
Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of two months or less, and bank overdrafts.

b) Revenue
Revenue from the sale of goods and services is recognised upon the delivery of goods and services to the customers. Membership income is recognised on a receipts basis as it is voluntary in nature.

All revenue is stated net of the amount of goods and services tax (GST).

c) Income tax
No provision for income tax has been made in the financial statements as the income tax status of the Association is uncertain.
d) Property, plant & equipment

Property, plant & equipment are carried at cost less any accumulated depreciation and impairment losses. The carrying amount of property, plant & equipment is reviewed annually by the committee members to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows which will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to present values in determining recoverable amounts.

The depreciable amount of all fixed assets are depreciated on a straight line basis over the useful lives of the assets to the Association commencing from the time the asset is held ready for use. The depreciation rates used for office furniture & equipment are 7.5-30%.

The assets residual values and useful lives are reviewed, and adjusted if appropriate, at each balance date. An asset’s carrying amount is written down immediately to its recoverable amount if the asset’s carrying amount is greater than its estimated recoverable amount. Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are included in the income statement.

e) Impairment of assets

At each reporting date, the Association reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset’s fair value less costs to sell and value in use, is compared to the asset’s carrying value. Any excess of the asset’s carrying value over its recoverable amount is expensed to the income statement.

Where the future economic benefits of the asset are not primarily dependent upon the assets ability to generate net cash inflows and when the Association would, if deprived of the asset, replace its remaining future economic benefits, value in use is depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an assets class, the Association estimates the recoverable amount of the cash generating unit to which the class of assets belong.

f) Employee benefits

Provision is made for the Association’s liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits payable later than one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. These cashflows are discounted using market yields on national government bonds with terms to maturity that match the expected timing the cashflows. Contributions are made by the Association to employee superannuation funds and are charged as expenses when incurred.
NOTE 1 STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (CONT’D)

g) Goods and services tax (GST)
Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown as inclusive of GST. Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

h) Comparative figures
Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

NOTE 2 CASH AND CASH EQUIVALENTS

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>450,558</td>
<td>522,067</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>450,858</strong></td>
<td><strong>522,367</strong></td>
</tr>
</tbody>
</table>
NOTE 4 PROPERTY, PLANT & EQUIPMENT

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office furniture &amp; equipment – at cost</td>
<td>24,831</td>
<td>16,558</td>
</tr>
<tr>
<td>Accumulated depreciation</td>
<td>(15,534)</td>
<td>(10,930)</td>
</tr>
<tr>
<td>Total property, plant &amp; equipment</td>
<td>9,297</td>
<td>5,628</td>
</tr>
</tbody>
</table>

Movement in carrying amounts
Movements in the carrying amounts for each class of property, plant and equipment between the beginning and end of the current financial year were as follows:

Office furniture & equipment

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Balance at 1st July 2006</td>
<td>2,364</td>
</tr>
<tr>
<td>Additions</td>
<td>4,836</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(1,572)</td>
</tr>
<tr>
<td>Balance at the beginning of the year</td>
<td>5,628</td>
</tr>
<tr>
<td>Additions</td>
<td>8,273</td>
</tr>
<tr>
<td>Depreciation expense</td>
<td>(4,604)</td>
</tr>
<tr>
<td>Carrying amount at the end of the year</td>
<td>9,297</td>
</tr>
</tbody>
</table>

NOTE 5 TRADE AND OTHER PAYABLES

Current

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Trade payables</td>
<td>91,764</td>
</tr>
<tr>
<td>Accruals</td>
<td>11,958</td>
</tr>
<tr>
<td>Short-term employee benefits</td>
<td>29,528</td>
</tr>
<tr>
<td></td>
<td>133,250</td>
</tr>
</tbody>
</table>

NOTE 6 PROVISIONS

Non-Current

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Long-term employee benefits</td>
<td>2,883</td>
</tr>
<tr>
<td></td>
<td>2,883</td>
</tr>
</tbody>
</table>
NOTE 7  CASH FLOW INFORMATION

a) Reconciliation of cash

Cash at the end of the financial year as shown in the cash flow statement is reconciled to items in the balance sheet as follows:

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash on hand</td>
<td>300</td>
<td>300</td>
</tr>
<tr>
<td>Cash at bank</td>
<td>450,558</td>
<td>522,067</td>
</tr>
</tbody>
</table>

Total: 450,858 522,367

b) Reconciliation of cash flow from operations with surplus

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Surplus</td>
<td>8,217</td>
<td>128,404</td>
</tr>
</tbody>
</table>

Non-cash flows in surplus:
Depreciation: 4,604 1,572

Changes in assets and liabilities:

<table>
<thead>
<tr>
<th></th>
<th>2008</th>
<th>2007</th>
</tr>
</thead>
<tbody>
<tr>
<td>Increase/(decrease) in payables</td>
<td>72,085</td>
<td>39,169</td>
</tr>
<tr>
<td>Increase/(decrease) in accruals</td>
<td>11,958</td>
<td>_</td>
</tr>
<tr>
<td>Increase/(decrease) in provisions</td>
<td>2,883</td>
<td>_</td>
</tr>
<tr>
<td>(Increase)/decrease in receivables</td>
<td>(138,959)</td>
<td>86,561</td>
</tr>
<tr>
<td>(Increase)/decrease in prepayments</td>
<td>(9,558)</td>
<td>_</td>
</tr>
</tbody>
</table>

Total cash flows from operations: (48,770) 255,706

c) The Association has no credit standby or financing facilities in place.

d) There were no non-cash financing or investing activities during the year.
NOTE 8 ASSOCIATION DETAILS

The principal place of business of the Association is:
Australian College of Mental Health Nurses Incorporated

ALIA House
1st Floor, 9-11 Napier Close
Deakin ACT 2600

AUSTRALIAN COLLEGE OF MENTAL HEALTH NURSES INCORPORATED
6 Phipps Close, Deakin A.C.T. 2600
P.O. Box 322 Curtin A.C.T. 2605

Telephone: (02) 6282 5999  Facsimile: (02) 6282 5933  Email: hardwickes@hardwickes.com.au